

**Wendell School District #232**  
**Evaluation of Counseling Effectiveness**

Counselor: \_\_\_\_\_ Years in District/Profession: \_\_\_\_\_

Assignment: \_\_\_\_\_ Date: \_\_\_\_\_

Performance Degrees:

EE = Exceeds Expectations

ME = Meets Expectations

AC = Area of Concern

<b>Performance Responsibilities</b>		<b>EE</b>	<b>ME</b>	<b>AC</b>
1.	Communicates an accurate picture of available counseling services.			
<b>Commendations/Recommendations</b>				
2.	Teaches guidance units effectively.			
<b>Commendations/Recommendations</b>				
3.	Counsels individual students and small groups of students with identified needs/concerns.			
<b>Commendations/Recommendations</b>				
4.	Consults effectively with parents, teachers, administrators and other relevant individuals in solving behavior and learning problems.			
<b>Commendations/Recommendations</b>				
5.	Implements an effective referral process in collaboration with parents, administrators, teachers and other school personnel.			
<b>Commendations/Recommendations</b>				
6.	Provides support for other school programs.			
<b>Commendations/Recommendations</b>				
7.	Demonstrates positive interpersonal relations with students.			
<b>Commendations/Recommendations</b>				

8.	Demonstrates positive interpersonal relations with educational staff.			
<b>Commendations/Recommendations</b>				
9.	Demonstrates positive interpersonal relations with parents/guardians and other stakeholders.			
<b>Commendations/Recommendations</b>				
10.	Demonstrates a commitment to ongoing professional growth.			
<b>Commendations/Recommendations</b>				
11.	Follows the profession's ethical and legal standards and guidelines in school policy and interpersonal relationships.			
<b>Commendations/Recommendations</b>				
12.	Possesses professional and responsible work habits.			
<b>Commendations/Recommendations</b>				

Signatures below indicate this evaluation has been reviewed and discussed.

Counselor's Signature

Date

Principal's Signature

Date

**Recommendation**

A. Nonrenewable Contract Employees

- 1. Be offered a contract for the following school year as:
  - a. Second year, nonrenewable (Category 2) contract employee
  - b. Third year, nonrenewable (Category 3) contract employee
  - c. Renewable employee contract after the third complete year
- 2. Be placed on probation
- 3. Nonrenewal of contractd after being placed on probation

B. Renewable Contract Employees

- 1. Be offered a contract for the following school year
- 2. Be placed on probation
- 3. Nonrenewal of contractd after being placed on probation

Note: Signature of employee does not indicate agreement with the evaluation, only that the employee has reviewed the evaluation with the principal. An employee statement may be attached for clarification. cc: Employee and Personnel File